

Regulations

for the execution of the SAVE Constitution

1 All-European anchorage, Communication

- 1.1 The composition of the Board of Directors shall reflect the various European cultures and languages. As many countries as possible shall be represented therein. No country should provide more than three directors. Members with the same mother tongue may not constitute more than half of the Board of Directors.
- 1.2 The official languages of the Foundation are English, French and German. Working language is English. Further working languages can be approved by the Board of Directors.

2 Management Committee

- 2.1 The Management Committee (MC) runs the offices. The MC shall be chaired by the chairperson of the Foundation or a deputy and shall meet as needed. Minutes shall be kept of the meetings. Copies of the minutes shall be sent to the Board of Directors for their information.
- 2.2 Members of the Management Committee shall rotate biannually in their position. At the annual assembly the Committee will propose the next chairperson one year in advance for appointment by the Board of Directors.
- 2.3 Decisions require the agreement of a simple majority of the members attending; a minimum of three members must be in attendance to pass resolutions. Tie votes shall be decided by the chairperson of the meeting. Resolutions may be passed, using meeting by correspondence, with the agreement of an absolute majority of the Management Committee; these must then, however, be approved and recorded in the minutes at the next regular meeting.
- 2.4 The Management Committee shall supervise and expedite the activities of the executive staff and of the specialist commissions. It shall report on these to the Board of Directors and the Advisory Board (Board of Trustees).

3 Managing offices

- 3.1 For the management, the Board of Directors may establish managing and/or co-ordinating offices. The necessary regulations shall be issued by the Board of Directors.
- 3.2 For the current business and projects a managing director and collaborators may be employed. Employees can not act as members of the organs of the Foundation.
- 3.3 The Management Committee may advise the managing staff in a binding way.

4 Project Management

- 4.1 Practical operations shall be carried out, whenever possible, by local organisations or be taken over by such in the long-term. They shall be professionally planned and prepared. Projects may be carried out in or outside of Europe; they shall, however, be concerned with European interests.
- 4.2 The Board of Directors issues principles of SAVE's project involvement.
- 4.3 In order to accomplish the purposes of the project management, the Board of Directors may form project advisory boards or specialist commissions as needed (in consultative and advisory position).

5 Foundation Capital and Finances

- 5.1 The initial capital of the Foundation can be increased through further contributions of Euro 50,000 per judicial patron and Euro 10,000 per natural patron. For a period of one year after the founding of the foundation, it shall be possible to make "founding contributions" (in amounts smaller than those stated above). Founders and patrons shall have the same status.
- 5.2 In cases of donations of real value, the Board of Directors shall decide, at its own discretion, if these shall be kept or sold.
- 5.3 With the agreement of the Board of Directors, parts of the foundation capital may be used in pursuance of the goals of the foundation as long as the enduring survival of the foundation is not thereby jeopardised.
- 5.4 The management can decide on expenses within the annual budget, fixed by the Board of Directors. For expenses lower than Euro 5000 one signature is sufficient for the bank.
- 5.5 No person may benefit from expenditures for other purposes than defined in the constitution or from disproportionately high compensation.
- 5.6 The Board of Directors may form public groups to promote the foundation. This public groups and the fundraising of SAVE shall not compete the partner organizations.

Issued by the Board of Directors at Möschberg/Switzerland on October 16, 1998.

In questions of interpretation, the English version of these regulations shall be the legally binding version.